

PLANNING COMMISSION MEETING
22 AUGUST 2006
MINUTES

CALL TO ORDER – Chairman Rosenberger called the meeting to order at 7:00 pm.
INVOCATION AND PLEDGE OF ALLEGIANCE – Mr. Daisey led the invocation followed by the Pledge of Allegiance.

Members Present:

Mr. Ray Rosenberger, Chairman
Mrs. Ellen Richardson
Mrs. Jane Wolffe
Mrs. Mollie Cherrix
Mr. Tom Derrickson
Mr. Ray Daisey
Mr. Bob Behr

Mr. Kenny L. Lewis, Staff Support
Mr. Robert G. Ritter, Jr., Town Manager

AGENDA ADOPTION

Mrs. Richardson asked if she had to make an additional agenda item if she wanted to make a comment at the end of the agenda. The Commission recommended that item 14 be added to the agenda. Mrs. Richardson motioned, seconded by Mr. Behr, to accept the agenda as amended. The motion was unanimously approved.

1. REVIEW OF MINUTES OF JUNE 6, JUNE 27, AND AUGUST 8, 2006.

Mrs. Richardson motioned, seconded by Mr. Behr, to accept the minutes as written. The motion was unanimously approved.

2. BOARD OF ZONING APPEALS REPORT FOR AUGUST 10, 2006.

Because the Commission did not meet in July, they did not receive any BZA variance requests for the month of August. There were two variances that were approved by Council. There was an issue that came up at the BZA meeting regarding streets and roads. A letter was addressed to Council and received at their last meeting, but they have not chosen to forward it to the Commission at this point and time. Mr. Lewis stated that there are no appeals for the month of September.

3. AMENDED SITE PLAN; SUNSET BAY SOUTH

Mrs. Cherrix motioned, seconded by Mr. Daisey, to put this item on the agenda for the September meeting. The motion was unanimously approved.

4. FENCE ORDINANCE REGARDING CONSTRUCTION FENCES

After much discussion, Mrs. Cherrix motioned, seconded by Mr. Derrickson, to hold a public hearing at the next meeting regular meeting. The motion was unanimously approved.

5. ORDINANCE COMMITTEE REPORT

Chairman Rosenberger reviewed some changes to the Ordinance pertaining to parking at the town dock behind the American Legion.

6. PLANNING COMMISSION SUB-COMMITTEE PROPOSAL

At the Planning Commission meeting held on June 26, 2006, Mr. Behr was requested by Chairman Rosenberger to report on his assignment to investigate the creation of a sub-committee for the Planning Commission. Mr. Behr passed out information for the Commission's review. After much discussion a motion was made by Mrs. Wolffe, seconded by Mr. Behr, to establish a sub-committee, The Historical Architectural Review Board. This sub-committee would supply information to the Planning Commission with a one year review. The committee would consist of two Planning Commission members and three citizens. The motion was unanimously approved.

7. MANTEO INFORMATION DISCUSSION

Mr. Daisey talked to the Commission about his research regarding the Manteo information. Chairman Rosenberger recommended that it be tabled until the September meeting to await the Redman/Johnson update.

8. PARKING REQUIREMENTS FOR SUBDIVISION FOR BOAT SLIPS

The Commission discussed the fact that there is no on- site parking for boat trailers in the sub-division.

9. REDMAN/JOHNSTON STATUS UPDATE

Mr. Daisey and Mr. Derrickson will get copies of this report and then the Commission will have a joint discussion with Council.

10. UNFINISHED BUSINESS

Mrs. Richardson stated that at the last Council meeting, one of the Council members had made a statement that there had been so many things sent to the Planning Commission that had never been sent back to the Council for approval. She said that she had spoken with Mr. Ritter about this and asked him if he could find out what items they are referring to.

Mr. Daisey asked for some clarification on one particular issue with the directional signs. He asked if the committee preferred a generic or more specific directional sign? These are among the things to be discussed at the next meeting.

Mr. Derrickson questioned why Temporary Real Estate Signs was not an agenda item when he requested at the last meeting that it be an item for this month. Chairman Rosenberger and Mr. Lewis had not put it on the agenda this time as there were many other issues already on there for discussion. Mr. Derrickson said that was fine.

Mrs. Wolffe stated she thinks since the agenda is put out in advance that it would be helpful if it were spelled out so that people interested in a certain topic would know what is coming up and would be able to attend the meeting.

11. SIGN ORDINANCE SPECIAL MEETING DATE

There will be a special Planning Commission meeting on September 7, 2006.

12. COMMITTEE SUGGESTIONS FOR THE UPCOMING AGENDA

1. Election of Officers
2. By-laws
3. Sunset Bay
4. Corner lots
5. Boat house/ open structures

The next scheduled meeting is September 26, 2006.

13. COMMENTS

Mrs. Wolffe thanked Mr. Daisey for his help with the Manteo issue. Chairman Rosenberger thanked Mr. Behr for his help in establishing the sub-committee.

ADJOURNMENT

Mrs. Richardson motioned, seconded by Mr. Behr, to adjourn the meeting.

Ray Rosenberger, Chairman